

DRAFT Telephone Conversation/Meeting Summary

Boston Logan Airport Noise Study Logan International Airport

Phase 2 protocol should be written at the commencement of that project. S. Smith thinks this protocol is a good start for addressing information requests for Phase 2.

It was decided that the protocol will be for CAC members and that the public website or CAC representative will address information requests from the general public.

Phase 1 Cumulative Noise Calculation Update:

S. Smith said that Wyle is still grappling with cumulative noise issues. J. Woodward said the information should be given to Scott if it is not available before he leaves.

Next Steps Flow Diagram:

S. Smith introduced the Phase 1 completion process flowchart. F. Leo asked about the issue of parallel activities represented in the flowchart and expressed a desire to have the activities stacked as opposed to running in parallel. Tina Gatewood said she is fine with that.

The details of the chart will be added to the Flash presentation as bullet points under the Next Steps section. S. Smith will rearrange the chart per F. Leo's request.

Massport will not decide on recommendations until they receive letters from the CAC. At that point, the FAA can proceed. CAC cannot make recommendations until the minutes from the last CAC meeting have been received. There was some discussion on the status of the CAC meeting notes.

Phase 2 Contracts:

F. Leo said Phase 2 contracts should be ready on Friday or early next week.

Bi-weekly Meeting Protocol:

It was agreed that a decision on the bi-weekly meeting protocol should wait until the new CAC co-chairs have been picked.

The PC will take ownership of the bi-weekly management call beginning February 27. The dial in number will be toll free.

Topic/Discussion	Action Item/Responsibility
As noted above.	<ul style="list-style-type: none"><li data-bbox="873 1682 1443 1755">• S. Smith will rearrange the flowchart per F. Leo's request.