

# DRAFT Project Management Team Meeting Summary

## Boston Overflight Noise Study Logan International Airport

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DATE: July 12, 2005  
TIME: 10:00 a.m. (EDT)

Telephone Conversation  
 Meeting  
 Other

SUBJECT: Management Team Project Status Call

SUMMARY PREPARED BY: Stephen Smith

DATE PREPARED: July 12, 2005

PARTICIPANTS (include affiliation):

Name	Affiliation
Flavio Leo	Massport
Gail Lattrell	FAA Airports
Ralph Dormitzer	Cohasset – CAC Representative
Sandra Kunz	Braintree – CAC Representative
Greg Wellman	R&A - PC
Jon Woodward	L&B - IC
Berta Fernandez	L&B – IC
Stephen Smith	R&A - PC

COPIES OF SUMMARY SENT TO:

Individuals	Files
Greg Wellman Project Activity Log	Electronic copy via email Electronic copy file

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### SUMMARY OF CONTINUING ACTION ITEMS

*Finalize PC Administrative Draft of Alternative Screening Document*

- Deliver to IC no later than the morning of July 19, 2005

*Finalize PC Administrative Draft of Updated Workplan*

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### SUMMARY OF CONVERSATION

Topic/Discussion	Action Item/Responsibility/Resolution
Group discussed current operation patterns at night and what seemed to be offset arrivals to Runway 04L.  BOS/TAC meeting notes: Sandra thought the notes were good. Ralph has some comments that will be forwarded to S. Smith. Flavio asked the group if having a note taker is worth the cost. The group concurred with maintaining support.	PMT members will send comments and changes to S. Smith.

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<p>CAC Meeting Outcome: Management team recommends that CAC meeting notes be shared with management team. These notes will help keep the BOS/TAC updated on CAC concerns. Participation does vary for each meeting. About 14 members were present at the meeting. L&amp;B will forward management team members the presentation made at the CAC meeting. J. Woodward summarized major issues addressed by CAC.</p> <ul style="list-style-type: none"><li>a. Review of measures evaluated and findings to date: IC would like to get the presentation materials placed on the general project website for general CAC review.</li><li>b. Several discussions related to the term "rejected." The term was not widely accepted by CAC. Measures that may be implemented may not be accepted by CAC. Flavio asked if CAC discussed some kind of strategy. No solution was discussed. Ralph emphasized that CAC support is hard to predict at this time.</li><li>c. Alternative Screening Evaluation document: CAC wants to see strong technical justification for reasons why measures are rejected. Example: offset approach to Runway 04. FAA reason is frequency interference with localizer and ILS. There needs to be a strong technical discussion why this procedure was discarded. Needs an operational discussion as well. Greg mentioned that PC/IC will be able to speak more to this during the review of the Alternative Screening document. The document needs to be complete enough to stand alone and be used to support Phase II work and prevent the need to re-evaluate alternatives.</li></ul> <p>Alternative Definition and Preliminary Screening Working Paper: G. Wellman reviewed the outline submitted to the management team. No further comments were made regarding the outline.</p>	<p>PC draft to be completed by Monday for IC review. CD of document will be delivered to J. Woodward.</p>

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<p>Work Plan Revisions: G. Wellman informed the group that the general work plan approach will follow a similar structure outlined in the existing scope of work. S. Smith discussed the general approach to include further alternative definition; operational impact analysis and noise analysis. Regarding those alternatives that will be further defined; S. Smith asked the group what the mechanism will be for deciding to move these alternatives through Task 7. For now, these alternatives will be reviewed by the Project Management team and will provide further guidance based on the review.</p> <p>Phase I Decision Framework: G. Wellman asked the team to give this topic further thought and be prepared to discuss for the next management team.</p>	<p>PC draft to be completed by Friday for IC review.</p>

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