

Telephone Conversation/Meeting Summary

Boston Logan Airport Noise Study Logan International Airport

DATE: 4/22/08
TIME: 4:30 p.m. EST

Telephone Conversation
 Meeting
 Other

SUBJECT: Phase 2 Bi-Weekly Project Management Call

SUMMARY PREPARED BY: Rick Peloquin

DATE PREPARED: 4/22/08

ATTENDEES (include affiliation):

Name	Affiliation
Steve Smith	PC
Terry English	FAA
Sandra Kunz	CAC (Braintree)
Jerry Falbo	CAC (Winthrop)

OBSERVERS (include affiliation):

Name	Affiliation
Ron Hardaway	CAC (East Boston)
Marianne McCabe	CAC (Marshfield)
Bernice Mader	CAC (Quincy)
Declan Boland	CAC (Hingham)

COPIES OF SUMMARY SENT TO:

Individuals	Files
Project File BLANS Forum	

I. Attendance:

Steve Smith took attendance.

II. Approval of 4/08/08 Meeting Notes:

There were a couple of minor typos noted. There was a request to clarify a comment made by T. English in section VI – Media Outreach (3rd line). The comment should read as follows: T. English stated that she needed to double check with Public Affairs to make sure it is okay to share the content with the CAC prior to the release. Also clarified was the statement regarding coordination with Massport regarding media outlet contacts. The notes have been updated and approved.

III. Status Update:

a. Action Item Status:

S. Smith provided updates on the action items from the prior meeting. All action items were addressed as follows:

i. FAA/Massport Level 1 Screening Report

S. Smith stated that this report is in process and almost complete. He is using the findings from FAA and Massport, both provided separately, to create one report. He also noted that the Phase 1 carry

Telephone Conversation/Meeting Summary

Boston Logan Airport Noise Study Logan International Airport

over concepts that were not supported by CAC need to go through Level 1 screening due to the lack of a specific set of criteria based on a purpose and need, which is under development. For this reason, the FAA will evaluate carry over measures. S. Kunz and J. Falbo understand the reasoning for screening the carry over measures due primarily to concerns related to NEPA, which would be most likely triggered in Phase 3 of the project. T. English added that a lot of time has been spent finalizing the Level 1 document and ensuring that the proper documentation is being used. The goal is to have this report sent to IC by this Friday at the latest.

ii. FAA Fact Sheet

T. English has sent this fact sheet/media release to CAC for review. S. Kunz and J. Falbo both stated that the fact sheet is too long and very hard to understand. They stated that it will be difficult and too much work for the press department to put the information into readable material and suggested that a summary sheet or introduction be added. T. English agreed that there may be a better way (summary, bullet points, sections, etc.) to organize and present this information to the media and does not have a problem changing it as long as it satisfies the definition of a fact sheet.

S. Smith indicated that a critical element of the media release is to ensure that there is a clear message conveyed. J. Falbo mentioned that he would like it to be known that this is the first time a group of citizens is able to work together with FAA and Massport to try to achieve noise relief for affected communities. S. Kunz would like to highlight the duties of CAC and Massport related to this project, primarily that CAC is an advisory group.

J. Falbo advised that he was not comfortable with the fourth line of the fact sheet regarding the FAA's mission – mainly the words “increased capacity”. S. Smith explained that this information was taken from the Scope of Work. PMT members agreed that the mission statement on the fact sheet should be changed to reflect the mission statement on the FAA website. The statement reads as follows: Our mission is to provide the safest, most efficient aerospace system in the world.

Action Items: (1) T. English will talk to Jim Peters (public affairs dept.) to see what can be done in order to make the final version easier to understand and pique public interest.

iii. Purpose and Need Topical Paper

This item is in process. The CAC is struggling with the difficult task of defining terms. T. English confirmed that she received S. Kunz's request for FAA assistance on specific terms. T. English passed this request to PC for assistance. S. Smith confirmed that PC is looking for information that might be of some assistance. S. Smith repeated the need to get through this difficult discussion. When completed, selection of measures will be much easier. S. Smith also recommended to PMT to consider placing the Phase 1 Carry Over runway use measures with the PRAS discussion. The PMT recommended discussing this further at a later point.

Action Items: (1) S. Smith and T. English will meet next week to further discuss efforts needed to complete the draft Purpose and Need Topical Paper.

iv. Elected Officials Meeting

This meeting is scheduled from 10:00 AM – 11:30 AM Eastern on 5/30/08. The current meeting location is at the JFK Federal Building, but may change to VOLPE if the extra charges are waived. Initially, VOLPE was a proposed venue, but due to unforeseen expenses, it was determined to be infeasible. S. Kunz and J. Falbo both accepted either site although Volpe is preferable.

Telephone Conversation/Meeting Summary

Boston Logan Airport Noise Study Logan International Airport

Action Items: (1) T. English will advise PMT of final venue.

v. 2005 Noise Modeling

The noise modeling is in process. IC is conducting its review on some initial radar data analyses received from PC.

b. IC Budget/Schedule Status:

This topic was skipped since J. Woodward was not on the PMT call.

IV. CAC Meeting:

There was nothing major to report from the last CAC meeting. It was noted that there will be an election at the upcoming annual CAC meeting on 5/28/08. S. Smith asked CAC members to keep thorough notes when specific topics (e.g. NEPA) are discussed at the meetings.

V. Status of Phase 1 Implementation:

The official kickoff meeting for RNAV is scheduled on 5/28/08. T. English reminded call participants that the conventional procedures were implemented on 2/14/08. The goal is to have all procedures implemented by August 2009. S. Smith noted that Alternative 11 is on schedule for implementation.

VI. Miscellaneous:

No further items were discussed.