

Approved Telephone Conversation/Meeting Summary

Boston Logan Airport Noise Study Logan International Airport

DATE: 10/16/07
TIME: 4:00 p.m. EDT

Telephone Conversation
 Meeting
 Other

SUBJECT: Phase 2 Bi-Weekly Project Management Call

SUMMARY PREPARED BY: Rick Peloquin

DATE PREPARED: 10/16/07

ATTENDEES (include affiliation):

Name	Affiliation
Steve Smith	PC
Jon Woodward	IC
Gail Lattrell	FAA
Steve Kelly	FAA
Tina Gatewood	FAA
Terry English	FAA
Richard Doucette	FAA
Jerry Falbo	CAC (Winthrop)
Flavio Leo	Massport
Ralph Dormitzer	CAC (Cohasset)

OBSERVERS (include affiliation):

Name	Affiliation
Ron Hardaway	CAC (East Boston)
Bernice Mader	CAC (Quincy)
Maura Zlody	City of Boston
John Stewart	CAC (Boston)

COPIES OF SUMMARY SENT TO:

Individuals	Files
Project File BLANS Forum	

Attendance:

Steve Smith took attendance. He also confirmed Ralph's participation on the call with Jerry Falbo, which was requested by CAC PMT membership to sit in for Sandra Kunz, who was on vacation.

PMT Call Protocol:

The future call time was changed to 4:30 pm Eastern time. Additionally, S. Smith explained that these calls will no longer include a comment period at the end as agreed by BOS/TAC at the September 27, 2007 meeting.

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Action Item Status:

S. Smith provided updates on the action items from the prior meeting. All action items were addressed as follows:

2005 vs 2006 Comparison Analysis

S. Smith stated that there have been some discussions about some errors that need to be fixed related to Runway 27. FAA indicated that they have further comments and will forward to PC. PC will send next version to FAA for review and thence direction to distribute back to BOS/TAC and CAC.

Action Item: PC will incorporate comments and distribute as final memorandum

Project Plan Version 4

S. Smith stated that the version of the plan is complete and has been distributed. However, some comments have been received. The PC would like to consider the next version to be the final protocol from which BOS/TAC can utilize. As with any protocol, adjustments can and will be made as Phase 2 proceeds forward. Timelines will be added as specific milestones are reached, for example, when the noise modeling protocol is finalized.

Action Item: PC will incorporate FAA comments and distribute as final protocol – version 5

Noise Modeling Protocol - critical

S. Smith stated that that PC has received comments. Wyle is in the process of preparing a NDADS and DICERNO/Metron ADT Presentation. This presentation will be held via the web on 10/25/07 at 6:30 pm Eastern. This information has been distributed via a GoToWebinar invitation from Steve Smith.

Website Update

The main updates to the website have been completed, however, this site will continuously be updated. Some participants voice concerns about navigating the forum site and the process of being notified when new documents/discussions have been posted. R. Dormitzer suggested removing the folders in the forum and simply post discussions right at the first page. Other PMT members concurred. S. Smith discussed the protocol and the fact that certain details regarding communication still need to be worked out. S. Smith will look to develop one folder that contains only files and another that contains discussions on the forum. The FAA supports this forum and advised the participants that the forum is the preferred method for communication. The FAA also mentioned their intentions to assist in enhancing the communication by drafting an additional communication process/protocol that will incorporate previous protocols, the use of the forum and other formats as necessary. When completed, the FAA will distribute among all members for their feedback.

**Action Item: (1) PC will investigate and incorporate suggestions to forum site
(2) FAA will distribute communication process and protocol**

Phase 1 Completion Items:

The FAA was expecting that they would have information to report within an hour of the PMT call. T. English asked that all chair members and Massport be available to discuss this when it becomes available. Since S. Kunz is unavailable because she is on vacation, J. Falbo and R. Dormitzer will both be updated with the information.

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Identification of Phase 2 Alternatives Process:

J. Woodward discussed the findings of the second-round survey. One detail he highlighted was that the amount of highly important issues grew compared to first survey. This survey will be used by CAC as general guidance during their deliberations regarding noise reduction concepts.

There are three CAC meetings coming up within the next two months. The first one will be on 10/30/07. This will be a brainstorming session to identify ideas/concepts. The second meeting will be on 11/27/07. The agenda for this meeting will be to discuss some of the solutions that come from the first meeting. The purpose of the third meeting on 12/13/07 is to refine these solutions. CAC expects to be prepared for the January 2008 BOS/TAC meeting to discuss their ideas and concepts. F. Leo requested if possible that information related to proposed ideas be shared with FAA and Massport prior to the BOS/TAC meeting in order to ensure meaningful dialogue.

S. Smith stated that there will be an updated organization chart for the FAA Air Traffic Evaluation Team distributed soon. T. English accepted the action item to update the chart.

Action Item: (1) FAA will update and distribute FAA ATET org chart to PC. PC will post update to public website.

(2) CAC will work towards noise abatement ideas and concepts and prepare to discuss at January 2008 BOS/TAC meeting.

Communication

See notes for Website Update. This was discussed as part of that agenda item.

Other Business:

No other business was discussed.