

Approved Telephone Conversation/Meeting Summary

Boston Logan Airport Noise Study Logan International Airport

DATE: 05/22/07
TIME: 12:00 p.m. EDT

Telephone Conversation
 Meeting
 Other

SUBJECT: Phase 2 Bi-Weekly Project Management Call

SUMMARY PREPARED BY: Rick Peloquin

DATE PREPARED: 05/22/07

ATTENDEES (include affiliation):

Name	Affiliation
Steve Smith	PC
Jon Woodward	IC
Gail Lattrell	FAA
Steve Kelly	FAA
Tina Gatewood	FAA
Sandra Kunz	CAC (Braintree)
Jerry Falbo	CAC (Winthrop)
Flavio Leo	Massport

PARTICIPANTS (include affiliation):

Name	Affiliation
Marianne McCabe	CAC (Marshfield)
Declan Boland	CAC
Maura Zlody	City of Boston

COPIES OF SUMMARY SENT TO:

Individuals	Files
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Attendance:

Steve Smith took attendance.

Approval of 04/24/07 Meeting Notes:

There were two changes in the notes. The first change was to a field title. The word "Invitees" at the top of page one was changed to "Attendees." Secondly, F. Leo was added to the list of attendees for the call on 4/24/07. Notes were then approved.

Action Item Status:

S. Smith called for updates on the action items from the prior meeting. All action items were addressed.

Phase 2 SOW Comments/Response to Matrix - FAA

S. Smith advised that this documentation was sent. This action item is considered complete.

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PMT Comments/Ideas Regarding Communication Protocol

S. Smith asked if anyone had topics for this week's BOS/TAC meeting on 5/24/07. J Woodward asked about the project plan. S. Smith asked the participants of the call if they had received a copy of the preliminary plan. All participants confirmed that they received it. There were no comments regarding the document.

BOS/TAC Meeting:

The next BOS/TAC meeting will be held at 4:30 pm EDT on 5/24/07. The agenda and outline of the meeting are available on the website and was provided to BOS/TAC and CAC members.

CAC Meeting:

The next CAC meeting will be held on 5/24/07 at 3:00 pm EDT, prior to the BOS/TAC meeting. S. Smith has requested that the CAC meeting end thirty minutes prior to the BOS/TAC meeting in order to provide enough time for setup. The primary topic for CAC is to discuss the proposed project plan.

Project Status Report:

S. Smith shared the April 2007 progress report. The first item was "project management". He explained that a records management protocol is being completed and readied for FAA review. At this point, PC is trying to determine an effective and efficient way to manage documents electronically. He explained steps taken in "public involvement", updates and improvements being made to the website, and the forum site. He then mentioned that the development of existing conditions using TAAM is continuing and that they are almost done looking at the noise radar data.

J. Woodward discussed the noise measurement analysis. He stated that there are twelve sites and six independent sites (outside of Massport authority) that are being measured. The majority of the sites have been measured and he thinks that the rest of them will be completed by mid-June. IC also reported attendance at a CAC meeting and one teleconference.

Phase 2 Baseline Year:

S. Smith mentioned that Phase 2 was scoped to use the most completed twelve month year at the time the scope was finalized, so this is how 2005 was determined for the baseline year for this phase. S. Smith opened the discussion for comments or concerns regarding this matter. S. Kunz said that some CAC members have many inquires and concerns regarding the 2005 baseline year and that 2006 should be the year used. The FAA is not opposed to using 2006, but understands that there are impacts associated with changing this. J Falbo stated that he prefers 2006.

F. Leo stated that he doesn't have a preference for which year is used, but wanted to mention that there were numerous runway closures for construction in 2006 and some interruptions with the noise monitoring system as Massport works to upgrade their system. He wanted to make everyone aware of this and to the fact that there will always be these types of issues with data.

PMT agreed that this will be discussed in detail at the BOS/TAC meeting, and plan to reach a consensus as to how to proceed.

Other Business:

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M. McCabe asked what the data consideration is comprised of for the baseline year. S. Smith explained that the data includes altitude, aircraft type, destination, assigned runway for takeoff/landing, etc. He also said that this data is coming from the same source that the FAA gets their data from. There was more discussion about this topic related to Massport's PASSUR and FAA radar.

S. Smith closed the call.

Topic/Discussion	Action Item/Responsibility
Website/Forum	<ul style="list-style-type: none"><li data-bbox="873 617 1422 680">• User agreement language to be approved by the FAA.